

## **Assessment and Data Analysis Team**

### **Team ADA**

#### **Purpose Statement:**

To assist in identifying progress indicators, streamlining external data acquisition, optimizing state data repositories, improving analyzing integrity, and supporting report distribution to facilitate SDE school improvement activities

#### **SDE Goal:**

To increase the quality and accuracy of student assessment data

#### **Team Objectives, Evaluation Indicators, and Timeline:**

To develop and maintain information systems that support the program reporting and research activities of SDE [Goals 4 and 8]

To provide and maintain the infrastructure to transform data into consistent, accurate and reliable public information [Goals 4 and 8]

To establish and maintain guidelines, which direct SDE to: [Goals 4 and 8]

Develop and implement SDE-specific information quality guidelines by October 1, 2005;

Adopt a basic standard of quality (including objectivity, utility, and integrity) as a performance goal and incorporate the standard into SDE's operations;

Develop a process for reviewing the quality of information to ensure quality before information is disseminated;

Establish a process for affected persons to request correction of information that may not comply with SDE's or the governing agency's guidelines; and

To ascertain that all SDE data elements and definitions comply with federal, state and local laws, policies and procedures.

(Note – this framework is out of Section 515 of the Treasury and General Government Appropriation Act of 2001 [Public Law 106-554] directed to OMB.)

To reduce the duplication of data collection by SDE [Goals 2-6 and 8]

To increase knowledge and skills of data users and accuracy of data [Goals 2-6 and 8]

#### **Team Membership:**

Sally Tiel (Team Lead)

Ryan Gravette

Bert Stoneberg

Colleen Fillmore

Myrna Holgate

Mark Kuskie

Mike Murphy

Bea Allen

#### **Team Characteristics:**

The interests, knowledge, and skills of the combined team membership represent all collectors and users of data within SDE and its comprehensive information system.

Willingness to deal with the "big picture" perspectives

Desire to work with everyone “touching” the current processes to gain understanding of current processes and to design future processes  
Willingness to acquire new knowledge  
Willingness and able to work as a member of a team  
Able to present the views and needs of area co-workers

**Scope and Boundaries:**

SDE values, vision, and mission statements guide the activities of the Assessment and Data Analysis Team. Process and change of boundaries are to be determined by the scope needed to achieve the above objectives required of local, state, and federal reporting laws and requirements.

**Commitment:**

The work of this team requires the full support of the Assessment and Data Analysis Team, bureau chiefs, the State Superintendent of Public Instruction and the Office of the State Board of Education.

